Newton Gresham Library

Call Number Tutorial for NGL Student Workers

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This tutorial is intended for new Library employees.

For those who are just beginning to do work in the Library or those wishing to understand the Library's call number systems, this tutorial will provide information about the organization of material and an explanation of the call numbers used. The classification systems used in this Library are the Library of Congress (LC), the Dewey Decimal (DDC), and the Superintendent of Documents (SuDoc) Classification Systems. Upon completion of this tutorial you will be able to locate specific call numbers using any of these Classification Systems.

The tutorial consists of three units; each contains several pages of information and concludes with a quiz. Pass each of the three quizzes and receive a confirmation of your final score for the tutorial.

Please allow 45 minutes to an hour to complete the tutorial. Each module must be completed sequentially in one sitting.

Complete the information fields on the left to get started!